0000000004782 RECEIVED BY: SECRETARY OF THE SENATE Date: October 20, 2022

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Global Women's Innovation Network (GlobalWIN)

Travel date(s): 10/06/2022 - 10/07/2022

Name of accompanying family member (if any): _____
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	$400.93	$286	$117.53	

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Meetings with: Mastercard re STEM education; Blockchain Association re crypto; Pfizer re vaccines; Microsoft re int'l engagement; Peloton re fitness industry policy; Yahoo! re women in tech; Palantir re public health data; and BNP Paribas re energy and supply chains.

10/20/22 — *(Date)*
Colleen Nguyen — *(Printed name of traveler)*
Colleen N — *(Signature of traveler)*

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/20/2022 — *(Date)*
Mark R Warner — *(Signature of Supervising Senator/Officer)*

0000000004783 RECEIVED BY: SECRETARY OF THE SENATE Date: October 20, 2022

Date/Time Stamp:

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EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in **SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Colleen Nguyen

Employing Office/Committee: Sen. Mark R. Warner (VA)

Private Sponsor(s) (list all): Global Women's Innovation Network (GlobalWIN)

Travel date(s): 10/06/2022 - 10/07/2022

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): New York, NY

Explain how this trip is specifically connected to the traveler's official or representational duties:

As a legislative staffer for Sen. Warner with a portfolio that includes health care, the information gained on this trip will directly impact my work, including vaccine development, fitness tools, and global relations.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

9/6/2022
(Date)

Colleen Nguyen
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Sen. Mark R. Warner *(Print Senator's/Officer's Name)* hereby authorize Colleen Nguyen *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. *(signify "yes" by checking box)* ☐

9/6/2022
(Date)

Mark R Warner
(Signature of Supervising Senator/Officer)

(Revised 10/19/15) Form RE-1

0000000004784 RECEIVED BY: SECRETARY OF THE SENATE Date: October 20, 2022

August 9, 2022

Colleen Nguyen
Senior Health Policy Advisor
Office of Senator Mark Warner
U.S. Senate
Via Email

Dear Ms. Nguyen,

The Global Women's Innovation Network (GlobalWIN) invites you to join us for a delegation trip to New York City, New York. We will depart from Washington, DC on Thursday, October 6th, and programming will begin upon arrival before departing New York and returning to Washington, DC on Friday, October 7th. Although we are in the early planning stages, we will confirm policy discussions and site visits with companies at the forefront of innovation and technology, as well as with female leaders in manufacturing, transportation, tech, politics, and other industries. Your work on these topics and active participation in our discussions will be a great asset to our delegation, which will include senior staff from both Republican and Democratic Senate offices.

GlobalWIN was founded in 2009 as an educational nonpartisan 501(c)(3) non-profit organization. With Honorary Co-Chairs Senators Shelley Moore Capito (R-WV) and Maggie Hassan (D-NH), Congresswomen Cathy McMorris Rodgers (WA-05) Debbie Wasserman Schultz (FL-23), Chrissy Houlahan (PA-06), and Young Kim (CA-39), GlobalWIN provides a dynamic forum for women executives and thoughtful leaders in academia, government, and business who are passionate about innovation and its potential to advance critical policy issues. GlobalWIN is dedicated to helping women in these fields and related policy debates by providing opportunities to: 1) recognize their contributions to innovation and related policy debates; 2) share their views & engage publicly; 3) access resources that might not otherwise be readily available to accomplish these objectives; 4) broaden their network across areas of expertise and beyond our borders.

GlobalWIN offers to cover your travel, hotel, and meal expenses related to the trip, in compliance with the rules under Senate ethics laws. For background, we have a record of successful Congressional staff delegation trips, including London in 2013, Brussels in 2014, and Dublin in 2015, New York City in 2016, London in 2017, and Paris in 2018, London in 2019, Berlin in 2020, New York in 2021, and London and Austin so far in 2022, as well as several others.

To ensure timely submission of ethics materials to the appropriate committees by no later than September 6, please let us know at your earliest convenience if you are interested in participating by sending an email to our Senior Director, Tizzy Brown at tizzy@helenmilby.com or by calling her at (603) 252-7496.

Sincerely,

Helen Milby
Executive Director, GlobalWIN

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

---

1. Sponsor(s) of the trip (please list all sponsors): Global Women's Innovation Network (GlobalWIN)

2. Description of the trip: Senate Staffers will have the opportunity to learn more about privacy, data protection, vaccine, healthcare distribution across the country, innovation in tech & female leadership.

3. Dates of travel: Thursday, October 6, 2022 - Friday, October 7, 2022

4. Place of travel: New York City, NY

5. Name and title of Senate invitees: See attached list

6. I *certify* that the trip fits one of the following categories:

   ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   – OR –

   ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   – AND –

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   – AND –

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Global Women's Innovation Network (GlobalWIN) is the sole organizer and financial supporter of all aspects of this trip, including travel, meals and overnight accommodations for the one night..

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

GlobalWIN is a bipartisan 501c3 organization that provides a forum for women who are passionate about innovation. Programming on this trip will address a number of policy issues related to issues the staff focuses on. It will foster bipartisanship and bring visibility to women in innovation-driven fields.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

GlobalWIN has planned and hosted a number of Senate Staff trips over the years. We have visited NYC, Boston and Seattle. We also hosted a number of House trips both domestically and internationally. Over the years we have traveled and provided programming in Paris, London, Brussels, Dublin and Berlin.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

GlobalWIN host 1-3 educational programs each month, ranging in attendance from 20 to 100 from the public and private sector. We host a number of career development seminars and programming featuring thought leaders, policy advisors, industry experts and female leaders from many industries.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$450.00 (includes estimated round-trip train fare of $350.00 and $100.00 local ground tranport during time in NYC)	$286.00 one night stay in NYC.	$138.25	$0.00

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

B-GlobalWIN's Senate Staff trip is planned specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

NYC offers an opportunity to cover a variety of subject matters over a limited time-global markets, crypto, vaccine development, regulations for musical artists, tech and fitness and future of the Internet.

19. Name and location of hotel or other lodging facility:

The Henri Hotel -on 24th -37th West 24th Street, NYC

20. Reason(s) for selecting hotel or other lodging facility:

The rate was within the per diem allotted and the location is a good fit for the destinations of all of our meetings and programming.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

We have met the per diem for lodging. All meals hsoted during the trip we will manage the costs and do our best to stay within the per diem. For travel we book rail tickets once they are confirmed to get the best fare we can for travel to NYC.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

We will be traveling round-trip by Amtrak rail to New York City. While in New York City we will work with a bus company to provide standard transportation from one site to another for porgramming during the 2 day trip.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: [signature]

Name and Title: Helen Milby, Co-Founder & Executive Director

Name of Organization: Global Women's Innovation Network (GlobalWIN)

Address: 233 Pennsylvania Avenue, SE Washington, DC 20003

Telephone Number: 301-518-6336

Fax Number: 202-747-5212

E-mail Address: andrea@mietusevents.com

0000000004789 RECEIVED BY: SECRETARY OF THE SENATE Date: October 20, 2022

Global Women's Innovation Network

New York City Itinerary

Thursday, October 6

8:00 AM	**Depart Washington Union Station (WAS) on Vermonter Train 56**
11:21 AM	**Arrive Moynihan Train Hall (NYP)**
11:30 AM 12:00 PM	**Trip Objectives and Overview with Tizzy Brown, Senior Director of GlobalWIN & VP of HM&CO** En route to MasterCard
12:00 PM 1:30 PM	**Lunch: Empowering Women to Succeed in a Digital Economy with MasterCard** 150 5th Avenue

10-minute drive or 15-minute walk

2:00 PM 3:00 PM	**Crypto 101 Panel and it's Regulatory Implications** LinkedIn: Empire State Building, 20 W 34th St

8-minute drive or 20-minute walk

3:30 PM 4:30 PM	**Vaccines and the COVID-19 Pandemic with Pfizer** 235 E 42st St

Time to check into the hotel and work as needed: 15-minute drive to Sonder from Pfizer

6:00 PM	**Depart Sonder for Microsoft**

23-minute drive

6:30 PM 8:30 PM	**Dinner: Innovative Leadership ft. Microsoft** Microsoft Experience Center: 677 Fifth Avenue, 7th Floor

RON: Sonder | Henri on 24th - 37 W 24th Street

Friday, October 7

9:00 AM	**Depart Sonder for Peloton**

20-minute drive or 25-minute walk

9:30 AM 11:30 AM	**Breakfast: Innovation in the Tech and Fitness Industry with Peloton** Peloton Studios and HQ: Hudson Commons: 441 9th Ave

10-minute drive or 15-minut walk

12:00 PM 1:00 PM	**Lunch: The Changing Nature and Role of Women In Tech Leadership: A Panel on Fostering the Success and Development of Women in the Technology Sector ft. Yahoo!** 770 Broadway

15-minute drive

1:30 PM
2:30 PM

Using Data to Respond to Future Public Health Emergencies with Palantir 45 West 18th Street, 6th Floor

20-minte drive

3:00 PM
4:00 PM

Sustainable Finance and Supply Chain Disruptions with BNP Paribas
787 7th Ave

15-min drive

4:55 PM Depart Moynihan Train Station (NYP) on Acela Train 2122

7:50 PM Arrive Washington Union Station (WAS)

End of New York Programming

Senate Staff Delegation Bios

GlobalWIN
Names and titles of all Senate invitees

Question # 5

First	Last	Title	Office
Alexis	Alber	Legal Counsel	Office of Senator Johnson
Erica	Andeweg	Senior Policy Adviser	Office of Sen. Deb Fischer
Casey	Badmington	Senior Policy Advisor	Sen. Catherine Cortez Masto
Liz	Banicki	Senior Policy Adviser	Office of Senator Sullivan
Ananda	Bhatia	Legislative Assistant	House Select Committee on the Modernization of Congress
Kelly	Boyer	Deputy Chief of Staff	Office of Sen. Maggie Hassan
Katie	Brown	Legislative Director/Deputy Chief of Staff	Office of Sen. Susan Collins
Katie	Brown	Legislative Director/Chief Counsel	Office of Senator Blackburn
Caitlin	Carroll	Communications Director	Office of Senator Richard Burr
Elizabeth	Connolly	Legislative Assistant	Office of Sen. Jon Tester
Margaret	Coulter	Senior Adviser, Health Policy	Senate Committee on Health, Education, Labor, and Pensions
Beatrix	Dalton	Legislative Assistant	Office of Sen. Richard Blumenthal
Alexis	De Bianchi	Senior Policy Advisor	Office of Senator Rosen
Jennifer	DeCasper	Chief of Staff	Office of Senator Scott
Claire	Descamps	Legislative Assistant	Office of Sen. Kirsten Gillibrand
Angela	Ebiner	Policy Advisor	Office of Sen. Alex Padilla
Caroline	Ehlich	Scheduling Director	Office of Sen. Jon Ossoff
Amy	English	Foreign Policy Advisor	Office of Sen. Jeanne Shaheen
Alaura	Ervin	Legislative Assistant	Office of Senator Cornyn
Elizabeth	Falcone	Chief of Staff	Office of Sen. Mark Warner
Maggie	Frankel	Professional Staff Member	Senate Committee on Homeland Security and Governmental Affairs
Stephanie	Gamache	Deputy Chief Clerk	Senate Committee on Commerce, Science, and Transportation
Laila	Goharioon	Legislative Assistant	Office of Sen. Ossoff
Rachel	Green	Health Policy Adviser	Office of Sen Steve Daines
Kelsey	Guyselman	Deputy Policy Director	Senate Committee on Commerce, Science, and Transportation
Katie	Hadji	Legislative Director/General Counsel	Office of Senator Cassidy
Megan	Harrington	Senior Policy Adviser	Office of Sen. Rob. Portman

Leah	Hill	Legislative Director	Sen. Cory Booker
Kerry	Hunt	General Counsel	Office of Senator Toomey
Allison	Hutchings	Technologist	Office of Sen. Ron Wyden
Danielle	Janowski	Health Policy Director	Sen. John Thune
Erin	Jarnagin	Legislative Assistant	Office of Senator Lummis
Rita	Jochum	Deputy Staff Director, Republican/Chief Counsel, Republican	Senate Committee on the Judiciary
Liz	Johnson	Chief of Staff	Office of Sen. Mitt Romney
Lauren	Johnson	Military Legislative Assistant	Office of Senator Tillis
Kellie	Karney	Deputy Director of Scheduling	Office of Senate Majority Leader Chuck Schumer
Sylvia	Lee	Policy Advisor	Office of Sen. Kyrsten Sinema
Amanda	Lincoln	Health Policy Adviser	Office of Sen. Bill Cassidy
Miryam	Lipper	Deputy Chief of Staff	Office of Sen. Jon Ossoff
Ariel	Marshall	Legislative Director	Office of Sen. Jeanne Shaheen
Lauren	Marshall	Legislative Director	Office of Sen. Mark Warner
Neri	Martinez	Staff Director	Senate Special Committee on Aging
Jessica	McBride	Deputy Chief of Staff/Legislative Director	Office of Senator Thune
Kellie	McConnell	Health Policy Director, Republican	Senate Committee on Finance
Dominque	McKay	Communications Director	Office of Senator Scott
Kelley	Moore	Communications Director	Office of Sen. Shelley Moore Capito
Beth	Nelson	Health Policy Director	Sen. Todd Young
Colleen	Nguyen	Senior Health Policy Advisor	Office of Sen. Mark Warner
Trudy	Perkins	Communications Director	Office of Sen. Sherrod Brown
Charlotte	Pineda	Health Policy Director	Office of Sen. Roger Marshall
Alyssa	Richardson	Deputy Chief of Staff	Sen. Tim Scott
Michelle	Richardson	Chief of Staff	Office of Senator Wicker
Dana	Richter	Senior Policy Adviser/Counsel	Office of Sen. Shelley Moore Capito
Caitlin	Rooney	Economic Development Director	Office of Sen. Kirsten Gillibrand
Franci	Rooney	Counsel	Office of Senator John Cornyn
Arielle	Roth	Legislative Counsel	Office of Senator Blunt
Scarlet	Samp	Liaison to the Legislative Directors	Senate Minority Whip John Thune
Calli	Shapiro	Health Legislative Counsel	Sen. Ben Ray Lujan

Caitlyn	Stephenson	Chief of Staff	Office of Senator Gary Peters
Erica	Suares	Senior Adviser	Senate Minority Leader Mitch McConnell
Jamie	Susskind	Tech Policy Advisor	Office of Sen. Marsha Blackburn
Pam	Thiessen	Staff Director	HSGAC
Allison	Tinsey	Counsel	Senate Subcommittee on Emerging Threats and Spending Oversight
Olivia	Trusty	Professional Staff Member	Office of Sen. Roger Wicker
Crystal	Tully	Deputy Staff Director, Republican	Senate Committee on Commerce, Science, and Transportation
Beth	Vrabel	Budget Counsel	Office of Senate Majority Leader Chuck Schumer
Kristin	Walker	Chief of Staff	Office of Senator Lummis
Annie	Wang	Counsel	Sen. Raphael Warnock
Anna	Yelverton	Deputy Legislative Director	Office of Sen. Chris Coons